

My Name _____
Address _____
Phone _____
Email _____

I am the ☐ Plaintiff/Petitioner
☐ Defendant/Respondent
☐ Attorney for the ☐ Plaintiff/Petitioner ☐ Defendant/Respondent and my
Utah Bar number is _____

In the ☐ District ☐ Justice ☐ Juvenile Court of Utah

_____ Judicial District _____ County

Court Address _____

_____ Plaintiff/Petitioner	Subpoena
v.	Case Number _____
_____ Defendant/Respondent	Judge _____
	Commissioner _____

Instructions: The following records and forms must be attached to this Subpoena and served with it.

- ☐ Notice to Persons Served with a Subpoena
- ☐ Objection to Subpoena
- ☐ Declaration of Compliance with Subpoena
- ☐ Witness fee
- ☐ Application for Subpoena under the Utah Uniform Interstate Depositions and Discovery Act with attachments (For cases from states in which the Uniform Act applies)
- ☐ Notice of Deposition and Request for Subpoena in Case Pending Out of State (For cases from states in which the Uniform Act does not apply)

To: _____ (name of witness or other person served)

(1) ☐ You must appear at:

Date _____ Time _____ : _____ ☐ a.m. ☐ p.m.

Address _____

City _____ Room _____

- ☐ to testify at a trial or hearing
- ☐ to testify at a deposition
- ☐ to permit inspection of the premises
- ☐ to produce the following documents or tangible things:

(2) ☐ You must copy the following documents and to mail or deliver the copies to the person at the address at the top of this Subpoena. You must comply no later than _____ . (date)

(3) Notice to Persons Served with a Subpoena must be served with this Subpoena. The Notice explains your rights and obligations. If you are commanded to appear at a trial, hearing or deposition, a one-day witness fee must be served with this Subpoena. A one-day witness fee is \$18.50 plus \$1.00 for each 4 miles you have to travel over 50 miles (one direction).

(4) You may object to this Subpoena for any of the reasons listed in paragraph 6 of the Notice by serving a written objection upon the attorney listed at the top of this Subpoena. You must comply with any part of the Subpoena to which you do not object.

(5) ☐ * This Subpoena incorporates by reference all of the terms of the attached Subpoena issued by the state of _____. The terms of the foreign Subpoena are as applicable as if entered by this court.

Date _____ Sign here ► _____
Typed or printed name
* Court Clerk ☐
* Attorney for the Plaintiff/Petitioner ☐
* Attorney for the Defendant/Respondent ☐ _____

* Only the court clerk may issue a Utah Subpoena based on a foreign Subpoena under the Uniform Interstate Depositions and Discovery Act. Utah Code Section 78B-17-201.